# JAYKUMAR KHOKHARIYA

<u>LinkedIn</u> | Portfolio: <u>Digital Portfolio</u>



+1 (343) 5589 685 | Jaykhokhariya92@gmail.com | Ottawa, ON, Canada

Digital portfolio QR Code

#### **PROFILE**

Architect with 3+ years of experience in designing and executing residential and commercial projects, specializing in BIM integration and architectural visualization. Currently enhancing expertise in Canadian BIM standards at Algonquin College. Proven ability to manage crossfunctional teams, deliver projects on time, and produce high-quality technical documentation.

- Drafting & Modeling
- Design 8 Development
- Team Management
- Problem-Solving
- Project Management
  & Team Leadership
- Time Management
- Leadership
- Quality Assurance
- Presentation Skills
- 3D Visualization

Revit | AutoCAD | BIM 360 | Synchro 4D | Microsoft Office Suite | Navisworks | Bluebeam Revu ACC | ArchiCAD | Adobe Suite (Photoshop, Lightroom, InDesign)

Languages: English (Fluent), Hindi (Fluent), Gujarati (Native)

### SUMMARY OF QUALIFICATIONS

- Developed accurate architectural documents and 3D models using Revit, AutoCAD, BIM 360, Navisworks, and Bluebeam Revu.
- Applied Canadian BIM standards while ensuring compliance with local building codes and standard design principles.
- Led cross-disciplinary teams to streamline workflows, meet deadlines, and deliver highquality technical documentation.
- Implemented design development strategies, resolved project challenges, and ensured quality assurance in all deliverables.
- Delivered architectural visuals to align client expectations.

## **EDUCATION**

#### **BIM – Building Information Modeling (Canadian Context)**

Sep 2023 – Apr 2025

Algonquin College | Ottawa, ON, Canada

#### **Bachelor of Architecture**

Sep 2015 -Aug 2020

Sal School of Architecture | Ahmedabad, Gujarat, India |

#### RELATED EXPERIENCE

# Freelance Project | Kirti Chakrani's House (Canada)

Dec 2024 - Feb 2025

Ottawa, ON, Canada I

- Conducted on-site measurements and photo documentation for accurate Revit modeling.
- Developed renovation plans for basement upgrades, ensuring compliance with local codes.
- Created 3D visualizations to align client expectations with project outcomes.
- Assisted clients in selecting materials to match design and functional needs.

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### Junior Architect | Karma Infra

Dec 2020 - Aug 2023

Surat, Gujarat, India |

- Designed architectural drawings for 10+ projects, ensuring functional and aesthetic integrity.
- Collaborated with clients and contractors to streamline project execution and resolve design challenges.
- Conducted site analysis and feasibility studies to guide project planning.
- Assisted in preparing construction documents, material specifications, and permit applications.

#### OTHER EXPERIENCE

# Founder | Cade Studio (Architectural & Real Estate Photography)

Nov 2023 - Present

On-Call | Ottawa, ON, Canada |

- Delivered high-quality real estate photography and videography for 10+ projects.
- Efficiently managed and oversaw multiple projects simultaneously, ensuring timely delivery of high-quality visual assets while proactively aligning and exceeding client expectations.
- Collaborated with clients to create customized visual solutions, enhancing property marketing.
- Cultivated and maintained client relationships, delivering personalized consultations and ensuring brand consistency in all visual content.

## **Head Chef | Via Cibo Kanata (Part Time)**

Oct 2023 - Present

Part Time | Ottawa, ON, Canada |

- Managed food preparation and high-volume service for 400+ customers per day.
- Led, supervised, and coordinated kitchen staff, delegating tasks to optimize efficiency during peak hours.
- Trained and supervised kitchen staff, improving kitchen efficiency by 20%.

### **VOLUNTEER EXPIRIANCE**

# Furniture Restoration & Store Arrangement- Volunteer work

Mar 2025- Present

Helping With Furniture | Ottawa ON

- Performed furniture restoration and repair, including surface refinishing, structural fixes, and touch-ups.
- Assisted with all shop activities, including material handling, tool setup, and workspace maintenance.

### **Event photography Volunteer - Job Fare**

Jun 2024

Algonquin College | Ottawa ON

Captured highlights showcasing the Job Fair's energy and networking.

#### **CERTIFICATIONS & TRAINING**

#### Standard First Aid and CPR/AED

Oct 2023

Canadian Red Cross| Ottawa, ON, Canada

### **Council Of Architecture license (COA)**

Jun 2022

Government of India | Surat, Gujrat, India.